Program Manager, Statewide

The program keeper.

This role ensures women receive angible education, what was promised, and more.

Responsibilities

- Assist each chapter coordinate a minimum of four statewide programs, workshops, or educational initiatives per year across FETX cities.
- Collaborate with city leadership to identify programming needs and ensure consistent educational opportunities across all chapters.
- Support membership engagement and retention through meaningful, value-driven programming.
- Partner with the Events and Membership teams to plan, coordinate, and execute statewide initiatives.
- Develop an annual programming calendar that aligns with FETX's mission, strategic goals, and member needs.
- Track attendance, collect participant feedback, and measure program outcomes to evaluate impact.
- Ensure all programs align with FETX's mission, values, and commitment to empowering women in business and leadership.
- Collaborate with the Community Partnerships Team to identify funding opportunities, secure program sponsors, and develop funded educational initiatives.
- Share program updates, resources, and best practices across city chapters to strengthen consistency and collaboration statewide.

Questions?
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