Program Coordinator

The program keeper.

This role ensures women receive angible education, what was promised, and more.

Responsibilities

- Coordinate a minumum of 4 city programs, workshops, and initiatives per yr.
- Support membership engagement and retention
- Work with events and membership team to execute programming
- Track attendance, feedback, and outcomes
- Ensure programs align with FETX mission and values
- Work with Community Partnership Team on funding programs

Questions?
founder@theexecutivesinc.com