



MEMBERSHIP TERMS & CONDITIONS

Effective June 2024

By joining Female Executives of Texas (FETX), you agree to the following terms and conditions. These guidelines are designed to clarify the expectations of membership, the responsibilities of both parties, and to ensure a fair and consistent experience for all members.

1. Member Responsibility & Engagement

FETX provides resources, event access, mentorship opportunities, and member features, but it is the responsibility of each member to actively engage and utilize their benefits. This includes:

- Scheduling mentorship/coaching calls
- Attending member meet-ups and events
- Joining and participating in designated GroupMe chats
- Responding to outreach or scheduling communication when offered
- Staying informed through email updates, event pages, and social platforms

We do our best to keep all members informed, but FETX is a self-serve membership model. To get the full value of your membership, active participation is required.

2. Welcome Email & Onboarding

New members will receive a welcome email with next steps within 5 business days of joining. This includes instructions on:

- Accessing your perks
- Joining GroupMe
- Scheduling 1-on-1 coaching and marketing sessions
- How to request a podcast/blog/social media feature

If you do not receive your email, please contact: membership@theexecutivesinc.com

3. Feature Requests

For member features such as podcast interviews, blog highlights, or social media spotlights, please allow up to 30 days for scheduling or production after your request has been submitted. These features are coordinated on a rotating basis and handled with care to align with our content calendar.

4. Membership Renewals & Payments

All memberships are non-refundable, including monthly and annual tiers. Please pay close attention to your renewal date and cancel before the renewal if you do not wish to be charged. We do not offer partial refunds, pro-rated adjustments, or exceptions for inactivity. To review or update your account, visit: www.theexecutivesinc.com

5. Tax Deductibility

FETX is a registered 501(c)(3) nonprofit organization. If you would like a tax receipt for your membership or donation, please email membership@theexecutivesinc.com and we will provide documentation upon request.

6. Cancellations and Downgrades

You are welcome to cancel or downgrade your membership at any time. However, cancellation will apply to future billing cycles only. **All prior charges are final and non-refundable.** If you'd like to take advantage of any promotional pricing, you must cancel your existing plan and re-enroll through the new offer before your current membership renews.

7. Code of Conduct

All members are expected to engage respectfully and supportively within the FETX community. Disruptive behavior, harassment, or misuse of member platforms may result in removal from the community without refund. All members are expected not to copy, replicate, or reuse any of FETX's programs, event formats, branding language, or proprietary materials for personal or business use.